

ABOUT AMY LIEBERMAN



President, Estate Matters LLC

Amy Lieberman understands that the right support can truly make a difference during such difficult and often complicated times.

Amy has over 30 years of paralegal experience working in all areas of litigation and case management, with a specialization in Estates, Tax, Probate and Trust Administration.

As president of Estate Matters, Amy helps clients traverse the entire estate and probate administration process. Her administrative and organizational skills, combined with a highly collaborative interpersonal style and deep network of resources, make her an extremely effective and valued family representative and advocate.

**Please contact us to
discuss your particular needs.**



ESTATE MATTERS LLC

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amy@estate-matters.com

612.618.5562
BONDED & INSURED



ESTATE MATTERS LLC



**Helping Families
Manage the Complex Issues
of Aging and Transitions**



THE SOLUTIONS AND SERVICES THAT MEET YOUR INDIVIDUAL NEEDS

As loved ones age, family members struggle with changing roles and responsibilities. It can be overwhelming, and we can help by providing the following services:

- **Administer financial and banking responsibilities** for families and elder clients, including mail management, bill payment, account funding, maintenance of accounting records, coordination of year-end tax documentation.
- **Facilitate interaction between families and professional service providers** such as lawyers, accountants, financial planners, insurance providers, and governmental agencies.
- **Manage post-death estate and probate matters** between clients, attorneys and courts, to ensure that all records are filed appropriately.
- **Inventory of assets and household property**, and preparation for distribution and sale.
- **Communicate with caregiving teams** to ensure consistent, quality care and a nurturing environment.



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Perhaps the greatest value of Amy's services is in her ability to manage a myriad of issues, problems and details with good sense, good humor, and skillful communications.

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Amy understands how to keep us all on track during this forever changing, uncertain time in our lives.

...

Amy is like a family manager. She is trustworthy, organized, professional and gives us all the attention we need.

...

... a truly great communicator to everyone and really listens and understands our individual needs.

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